

**MINUTES OF THE SEPTEMBER 22, 2022, MEETING OF
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8**

A Meeting was duly called of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8**, which was held on September 22, 2022, at the District's facility located at 29530 Quinn Rd., Tomball, Texas 77375.

The Meeting was called to order at 6:00 p.m. by **MARCIA MOORE-SWINEHEART**, Board President. Those Commissioners present when the meeting commenced were **MARCIA MOORE-SWINEHEART, JOHN DILLON, DAVID KIBLER** and **SCOTT HALLMARK**. **DAVID PACE** was unable to attend. Also in attendance was Executive Director Brian Bayani and members of his staff, Randy Parr with RIT Financial, and District legal counsel David Manley of Coveler & Peeler, P.C. A quorum being present and established, the meeting proceeded as scheduled.

The Board next addressed item 4 and opened the floor to public comment. None was received.

The Board next addressed item 5, to approve minutes for the prior meetings. Commissioner **KIBLER** made a Motion, seconded by Commissioner **HALLMARK**, to approve the minutes for July and August as presented. By a vote of 4 to 0, the Motion carried.

The Board then addressed item 6, retention of a District bookkeeper. Commissioner **DILLON** made a Motion, seconded by Commissioner **HALLMARK**, to retain Randy Parr as the District's bookkeeper. By a vote of 4 to 0, the Motion carried.

The Board then addressed item 7, to pay district bills and receive and approve the District's financial report, including the financial condition of the District and the District's investments. Randy Parr presented the report prepared by RIT Financial. Commissioner **KIBLER** made a Motion, seconded by Commissioner **DILLON**, to approve the report as presented. By a vote of 4 to 0, the Motion carried. For additional and more detailed information, see the report on file created and submitted by RIT Financial.

The Board then addressed item 8, to receive a report from the Executive Director. Director Bayani provided a summary of the Department's activity. Commissioner **KIBLER** made a Motion, seconded by Commissioner **DILLON**, to accept the report as presented. By a vote of 4 - 0, the Motion carried.

The Board then addressed item 8, to review, discuss and act on adjustments to the District's insurance policies. Commissioner **KIBLER** made a Motion, seconded by Commissioner

HALLMARK, to obtain the District's health care insurance through United Healthcare at an annual cost of \$455,887. By a vote of 4 - 0, the Motion carried.

No action was taken on items 10 through 15. Commissioner **KIBLER** had to leave the meeting at 6:45 p.m.

The Board next addressed item 16, to review, discuss and act on agreement with Stryker for services on existing equipment. A Motion was made by Commissioner **HALLMARK**, seconded by Commissioner **DILLON** to approve Procure Services in the amount of \$20,298 annually. After review and discussion, the Motion passed by a vote of 3 – 0.

The Board next addressed item 17, to review, discuss and act on matters related to transitioning to a direct provider model. Director Bayani presented a proposed Document Retention policy. Mr. Manley advised the Board that he would review and revise as necessary, and present at the next Board meeting for approval. No action necessary.

The Board then addressed item 18, to review discuss and act on Memorandum of Understanding amongst Harris County First Responders during active shooter incident. A Motion was made by Commissioner **DILLON**, seconded by Commissioner **HALLMARK** to approve the Memorandum of Understanding as presented. By a vote of 3 to 0, the Motion carried.

The Board did not have any items for closed session.

The Board set the next meeting for October 27, 2022, to commence at 6:00 p.m.

There being no further business brought before the Board, Commissioner **HALLMARK** made a motion, seconded by Commissioner **DILLON**, to adjourn. By a vote of 3 to 0, the Motion carried.

The meeting adjourned at 7:05 P.M.

The foregoing minutes were passed and approved by the District Board of Commissioners on October 27, 2022.

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 8

By:



DAVID PACE
Secretary of the Board